

SEURATOIMINTAOPAS KOPSE CLUB GUIDE

Guidelines for football players and their parents



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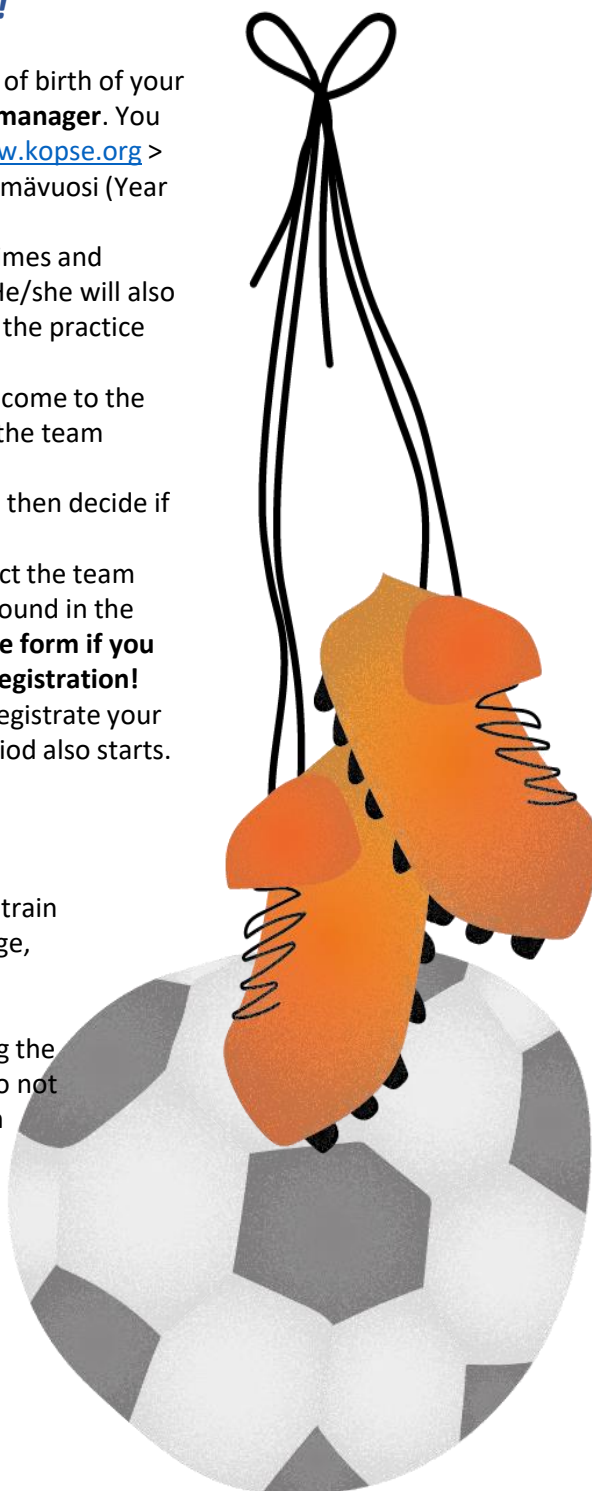
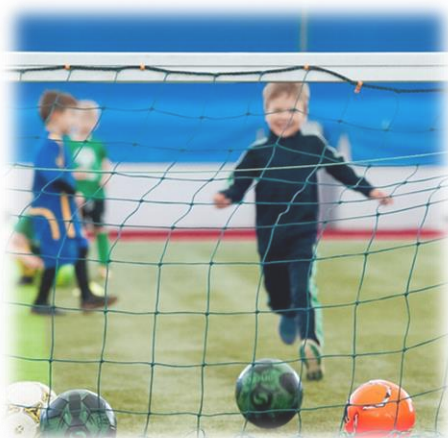
1 THE CLUB (Kopse) AND THE TEAM

Welcome to KORSON PALLOSEURA!

1. Please find a suitable team based on the year of birth of your child at the web site. Then **contact the team manager**. You will find the contacts following this path: www.kopse.org > Joukkueet > Pojat (Boys)/Tytöt (Girls) > syntymävuosi (Year of the birth)
2. The manager will tell you about the training times and places, and about the practices of the team. He/she will also tell, how many times your child can attend to the practice sessions without any costs.
3. For the first training session, the parent must come to the field with the child, and contact the coach or the team manager (if present).
4. After the free period of practice sessions, you then decide if the child will join the team and the club.
5. When you decide to join the team, first contact the team manager and after that, use the online form found in the club's web page. **Please do not use the online form if you have not contacted the manager about the registration!** The online registration means, that the club registrate your child as a player, and therefore the billing period also starts.

Trying period equipment

1. During the free practice sessions a player can train with any sportswear and sneakers. At this stage, buying team clothes or football shoes is not necessary.
2. **Please note**, that without shin pads protecting the legs it is not allowed to train football. If you do not have shin pads, ask the team leader if you can borrow them for the first month.



2 JOIN THE TEAM

All teams use the myClub online platform for information and payments

1. After the trying period (usually first month), the team sends invoices to player's parents' email via **myClub** system. All club and team invoices are sent by email.
2. Every month you will pay the fee to the account of the team. Ask the team manager how much the monthly fee is – it varies from team to team.
3. In addition, you pay the club membership 40€ and the club operation fee 120€ once a year (i.e. €160/year).
4. The team manager will give you the details on the payments.
5. As a rule, you commit to the team for one year at a time. This helps coaching and management of the team.



Training and matches

1. Every event of the team and the club will be informed in MyClub.
2. **Always sign** to the training sessions and matches by using the MyClub – either IN or OUT. If you sign OUT, a box opens and asks you the reason for not going (for example if the child is ill).
3. If you are not going to the event due to an illness or a longer trip, it is good that the team manager and coaches know it.
4. Please note: it is very important to sign in to practices and matches in advance (i.e. at least 3-4 days before the event), because the coaches need to know who are coming. Always use the MyClub system.



Clothes and gear for playing football

1. The team manager tells you the player's number, you cannot decide it yourself.
2. You will buy the game shirt, shorts, socks and training shirt from Kopse myClub shop ("Verkkokauppa").
3. Kopse Jakoshop is open on Tuesdays at 16-19 o'clock for fittings. Address: Tavitie 1 (Korso), ground floor. (Please note: you can buy **only** socks, caps, knit caps and scarfs directly in the shop. Card payments only.)
4. Kopse/Jakoshop does not sell football boots. You need to buy them separately.

A player should have:

- Sports wear (according to weather)
- Drinking bottle
- Shin pads
- Football shoes
- A ball

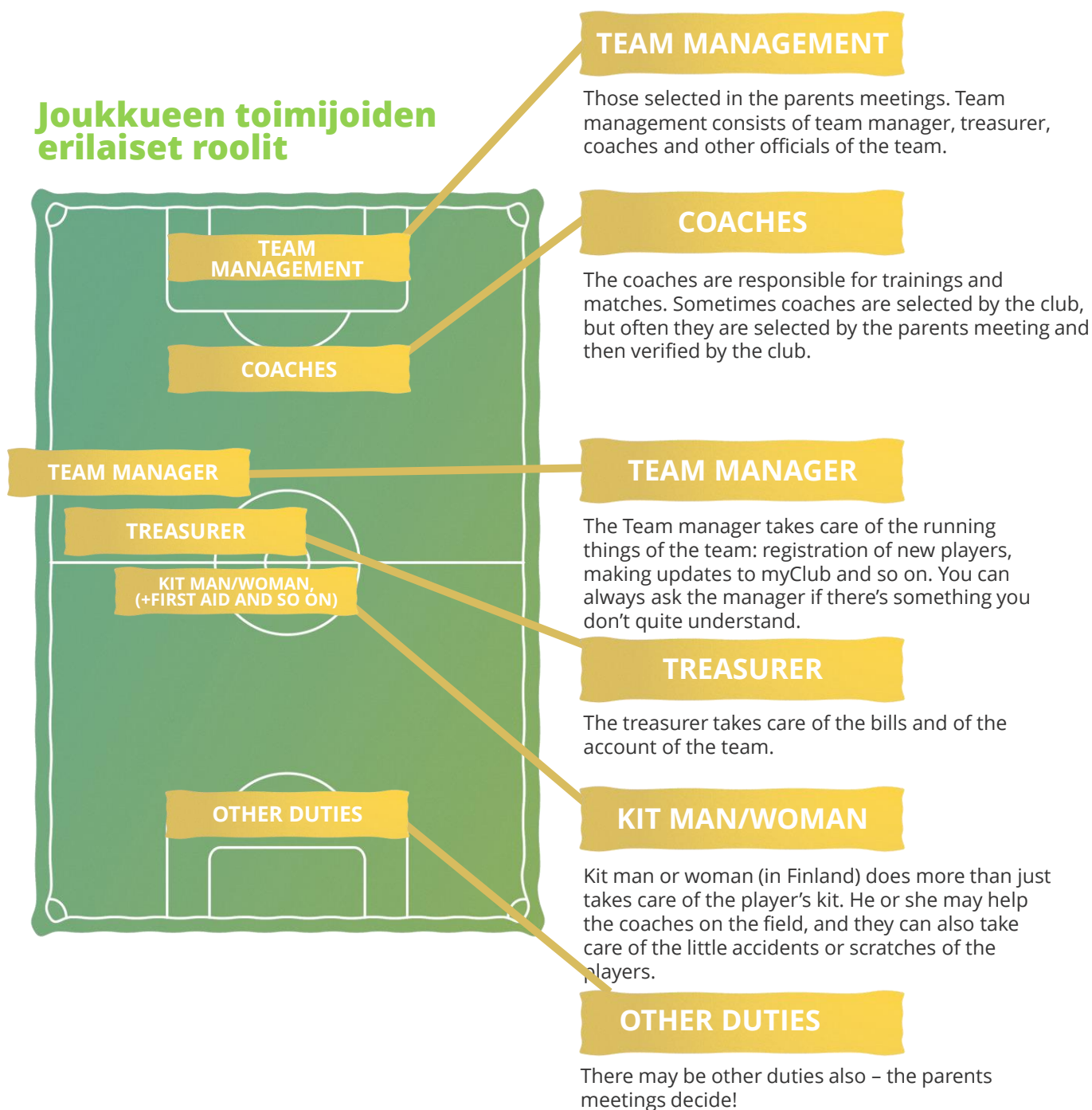
Please note, that without shin pads protecting the legs you are not allowed to train football.



3 TEAM MANAGEMENT

All the important things concerning the team are decided in the general gatherings of the parents. Also, the team management is elected in these meetings (so called "vanhempainpalaveri" = parents meeting).

Joukkueen toimijoiden erilaiset roolit

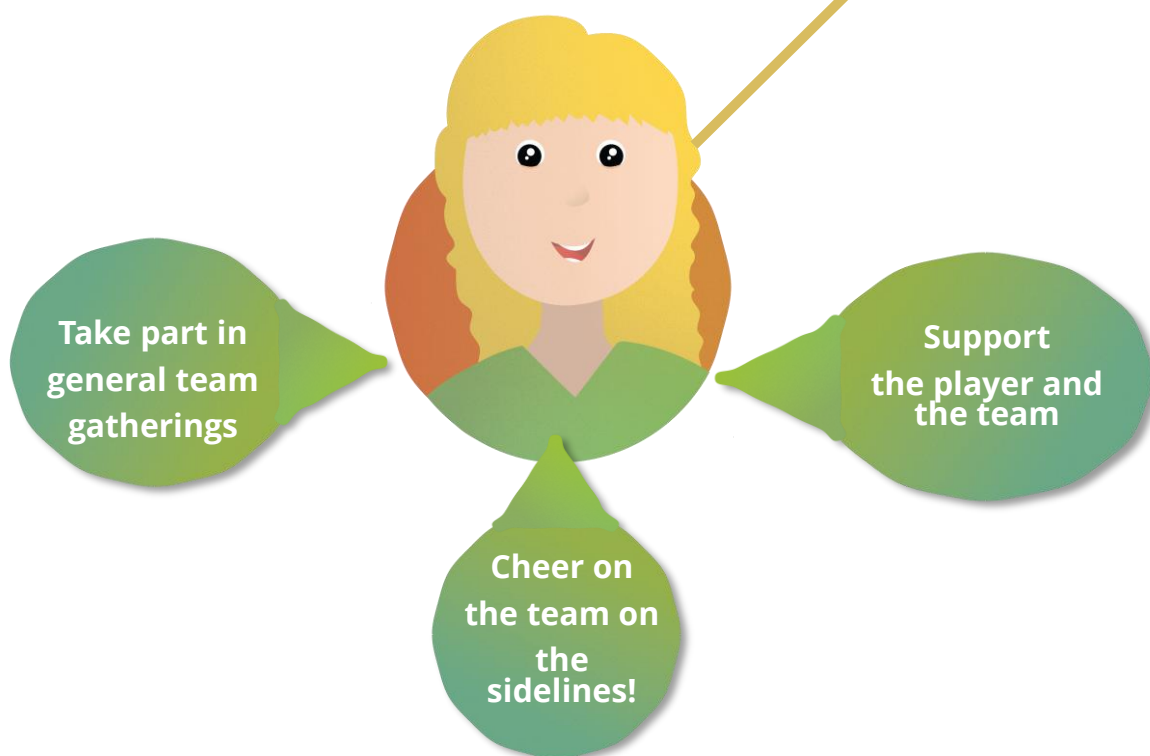


Your player needs family support

1. A football player always needs support from the parent or other close adult.
2. The team has many roles for parents – you can be a coach, assistant trainer, team leader, treasurer, kit man, medic, chauffeur, tournament organiser... Please, ask the manager!
3. All parents are invited to a general team gathering (parents meeting = “vanhempainkokous” in Finnish) at least once a year. In this team meeting you will get information about topical issues and about the plans for the future. Do not worry about the Finnish language, there is always somebody who can translate main issues in English.

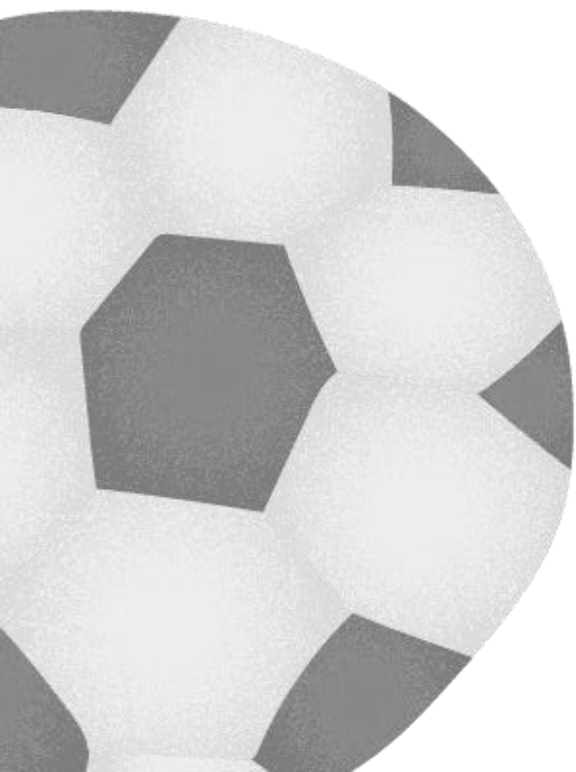


THE ROLE OF THE PARENT IN THE TEAM



4 Licence to play and insurance

1. A player must have an insurance and a licence (“Pelipassi” in Finnish) to play.
2. **Without insurance, she or he can not participate in training sessions or to matches.** If you have your own insurance, please mark the correct box in myClub. **ATTENTION: The insurance must cover competitive sports** – basic voluntary leisure insurances are usually not adequate. If you are not sure, contact the team manager.
3. The club office manages the licences based on the information you have provided in myClub. Thus, please fill the online form carefully.
4. When you have the licence and insurance, you can play in matches and tournaments.
5. If necessary, the team manager will guide you to get the licence and insurance.
6. **Please note if your child is not a Finnish citizen:**
 - the manager needs the player’s passport or identity card and will take a copy of it.
 - **If the child has moved from abroad to Finland before he or she was 10 years old, you need to get a ASUINPAIKKATODISTUS. You can get the document from <https://dvv.fi/asuinpaikkatodistus>** The document has to state clearly **when the player has lived in Finland.**



5 SOCIAL SERVICES

VANTAAN KAUPUNKI (CITY OF VANTAA)

<https://www.vantaa.fi/en/services> .

KELA

Basic social assistance may be available to individuals and families whose income and assets do not cover their essential daily expenses. You'll find necessary information for how to apply for social assistance on the KELA website.

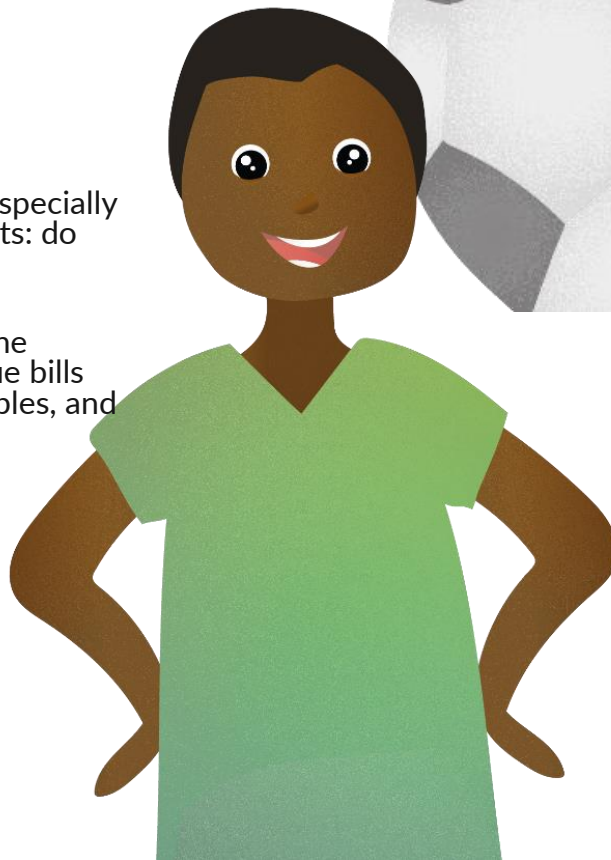
<https://www.kela.fi/>

<https://www.kela.fi/social-assistance>

BE IN TOUCH!

If you have any difficulties, and especially if you have difficulties in payments: do not hesitate to contact the team manager!

It is always better to act before the invoices are overdue. The overdue bills usually cause many kinds of troubles, and more costs.



6 SPECIAL CASES

If you want to have a break or quit playing in the team

If you quit in the team, immediately be in contact with the team manager! He/she will inform you about the remaining payments.

Please note: The club membership (40€) and the club operation fee (120€) are non-refundable.

Injuries or serious illness

If you are hurt and the healing of the injury will need a longer break in training, discuss with the team manager about the payments.



Contacts:

JOKIVÄRREN KENTTÄ (=AULIS AKTIA AREENA):
Sorvatie 18-20

PEAKFIN AREENA
Urpiaisentie 11

KORSON PALLOSEURA, office
(open by appointment only!)
Tavitie 1

Korson Palloseura ry, email:
toimisto@kypse.org

TEAM CONTACTS/team managers
https://kypse.org/?page_id=27
> Joukkueet

